

Welcome to PDSOM!

ENROLL:

You may enroll for your next class beginning on the 1st of the month ***prior to*** your class meeting. This will give you approximately one month to complete your course work. Please see the following chart and mark your calendars accordingly:

NOTE: Bible Institute Classes listed below are in **BOLD FONT**:

<u>Enrollment Opens</u>	<u>Level 1 Course</u>	<u>Level 2 Course</u>	<u>Level 3 Course</u>	<u>Course Meets</u>
Jan 1	Intro to Theology	Prison Epistles	Pastoral Ministry	Feb
Feb 1	Hermeneutics	Missions	Pentateuch	March
Mar 1	Old Testament	Leadership Skills	Preaching – CC	April
Apr 1	New Testament	Evangelism	Pastoral Counseling	May
May 1	Spirit Emp Ch	Conflict Resolution	Psalms & Proverbs	June

ENROLLMENT PARAMETERS:

Enrollment opens automatically (via computer programming) on the 1st of each month. Enrollment closes automatically (via computer programming) on the 22nd of each month at midnight. LATE Enrollment is open the 23rd – midnight the 25th. LATE enrollment is \$125.00.

ATTENDANCE:

We view your educational choice of PDSOM as a sacred partnership. Your attendance is required each time your class meets for the **ENTIRE DAY (8:30 am – 5:00 pm)**. Leaving class early will cause a 20% reduction of your grade. Please plan on being present for the posted time allotments.

GRADING:

There are three components which make up your grade for ALL of the PDSOM courses:

- 1. Your Study Guide grade 40 %
 - 2. Your Final Exam grade 40 %
 - 3. Class Participation, Attendance & Course Evaluation 20 %
- (leaving early may cause you to forfeit 20% of your grade)* 100 %

Your grade will be posted on your PDSOM page approximately one week after your class meets. Grades are posted with a letter grade and a percentage attained. The grading scale percentage for ALL of PDSOM classes is as follows:

- 100 – 90 = A
- 89 – 80 = B
- 79 – 70 = C
- 69 – 60 = D
- 59 and below = F

OPEN CHURCHES:

There are open churches within our District that need a pastor. Please contact the District Superintendent’s Office for more information. Please pray about these opportunities that are before you now!

CAMPUS LOCATIONS: (for your GPS)

First Saturday: Central Assembly of God, 1300 Eaton Ave. Bethlehem, PA.
Second Saturday: Calvary Assembly of God, 8653 Pennsylvania Ave. Irwin, PA
Calvary Assembly of God, 7910 Washington Lane, Wyncote, PA
Third Saturday: Christian Life Assembly, 2645 Lisburn Rd. Camp Hill, PA.

“WHAT HAPPENS IF I MISS A CLASS?”:

Should you NOT be able to attend your class meeting in any given month you MAY travel to another campus, providing they are offering your class, and take the same class with no charge or penalty. This will result in you NOT falling behind in your course of study. Travel to an alternate campus is at the student’s own expense. You need not register again.

“WHAT HAPPENS IF I MISS A CLASS?”: (part 2)

Should you miss a class for any reason you will receive an, “I” grade (Incomplete). You will have 13 months to “make-up” the class at no charge or penalty. After 13 months you will have to re-register and pay for the class again. You can “make-up” the class at any campus. Please note, this excludes Internship courses.

CREDENTIALING INFORMATION:

On the PennDel website (penndel.org) under Resources>Ministerial Credentialing – has information regarding becoming credentialed. (<http://penndel.org/credentialing/credentialing-resources>) are the links for GC Constitution and Bylaws, AG Position papers and PDDC Constitution and Bylaws. Note: Please let us know if there are any financial (bankruptcy) or marital (divorce) situations that would impact your application process. Divorce situations will add 3 to 4 months to the credential process. For further questions and **credential applications** please contact Janice@penndel.org.

INTERNSHIPS: PLAN NOW PLAN NOW PLAN NOW PLAN NOW PLAN NOW

Internships are available from January 1 through June 30th ONLY! PDSOM gladly welcomes students from neighboring Districts to take classes. Internships for those students **must** be performed within their home District’s DSOM. **Please note: NO extension will be approved.** Internships are to be a minimum of three months through a maximum of six months in duration. **Internship pastor/mentors must be A/G credentialed ministers.** Approach your pastor/mentor and ask if they would be willing to walk through an internship with you. BOTH of you fill out the Yellow Sheet together **AS SOON AS POSSIBLE.** Keep in mind Internships are from a window of January 1 – June 30. The cost of an internship is **\$100.00.** You may register for your internship on January 1, provided you have completed (3) courses in your ministerial track. Once you do, both your mentor and you will receive by email a copy of the internship manual. Work through these manuals with your mentor. **All Internship paperwork is due by June 30, 2023**

BIBLE INSTITUTE STUDENTS:

Taking the Final exam is optional for you. You need not take the Final. Should you take the Final and desire to move into PDSOM your grade will transfer and apply. If you do NOT take the Final and desire to move into PDSOM you will need to retake the class over again, including the Final.

CONTACT INFORMATION:

Dean	Bob Lecocq	dean@penndelsom.org	
Incoming Dean	Ben Grenier	bgrenier@gmail.com	
Academic Dean	Andrew Gump	Andrew@crosspointaog.com	
Admin	Barb Jacobs	bjacobs@penndelsom.org	(Internships, posts grades)
Admin	Abigail Redding	Abigail.redding@penndelsom.org	(Processing enrollment)